

CS-13-115

RECEIVED

(Contract Management Use only)

CONTRACT APPROVAL FORM

2014 FEB -6 PM 12:20

CONTRACT TRACKING NO.
cm 2093

CONTRACTOR INFORMATION

Name: Syn-Tech Systems Inc

Address 100 Four Points Way Tallahassee FL 32305
City State Zip

Contractor's Administrator Name: Mr. Patrick J. Peacock Title: Contracts Administrator

Tel#: (850) 878-2558 Fax: (850) 877-9327 Email: Patrick_Peacock@myfuelmaster.com

CONTRACT INFORMATION

Contract Name: Standard Maintenance Agreement Contract Value: \$535.94

Brief Description: Fuel Management System Extended Maintenance Agreement - Bailey Yard
Contract Dates : From: 03-01-14 to 09-17-14 Status: New Renew Amend# WA/Task Order

How Procured: Sole Source Single Source ITB RFP RFQ Coop. Other Extension

If Processing an Amendment:

Contract #: Increase Amount of Existing Contract: No Increase

New Contract Dates: to TOTAL OR AMENDMENT AMOUNT:

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- [Signature] 2/6/14 Maintenance Service Contracts 03404541-546020
Department Head Signature Date Funding Source/Acct #
- [Signature] 2/6/14
Contract Management Date
- [Signature] 2-13-14
Office of Management & Budget Date
- [Signature] 2-19-14
County Attorney (approved as to form only) Date

Comments:

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 2/21/14
Ted Selby Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

2014 FEB 14 AM 10:07

CONTRACT MANAGEMENT

Revised 9/24/2012

14 FEB 25 PM 3:40
OFFICE OF CLERK OF COURTS
NASSAU COUNTY FLORIDA

RECEIVED
COUNTY MANAGER'S
OFFICE
14 FEB 24 AM 8:03

RECEIVED
COUNTY MANAGER'S
OFFICE
14 FEB 10 PM 3:39

RECEIVED
CONTRACT MANAGEMENT
2014 FEB 21 AM 11:48

RECEIVED
COUNTY MANAGER'S
OFFICE
14 FEB 20 AM 8:22



**FUELMASTER® Fuel Management System
Extended Maintenance Agreement**

The FUELMASTER® Fuel Management Systems Extended Maintenance Agreement is made and entered into on this day of 2/21/2014 Tallahassee, Florida, by and between SYN-TECH SYSTEMS, INCORPORATED, (STS), a Florida Corporation having a principal place of business at 100 Four Points Way, Tallahassee, Florida 32305 and:

**NASSAU COUNTY ROAD AND BRIDGE
FERNANDINA SITE**

This initial term of this agreement shall commence as of 3/1/2014 and shall continue for a term expiring 9/17/2014 at which time the services will be automatically renewed unless otherwise directed by the customer. Customer will have the option to accept or terminate the services when invoiced. The first contract will run for the term of the dates listed about, and then will renew on a yearly basis.

The FUELMASTER® Maintenance Agreement provides a means of extending the normal one-year warranty that all FUELMASTER® customers receive. It covers parts and telephone support labor for all FUELMASTER® components, both software and hardware, and provides free updates software/firmware, upon request. The customer will be sent replacement parts and a pre-paid label to return the defective parts. The customer must return the defective parts within seven business days. Support hours are 8:00 AM – 5:00 PM local time, Monday through Friday, excluding New Year's Day, Memorial Day, 4th of July, Labor Day, Veteran's Day, and Thanksgiving Day, the day after Thanksgiving, Christmas Eve, and Christmas Day.

Model	Serial Number	Cost
FMU-2500	S/N 6698 STANDARD MAINT	\$535.94
TOTAL		\$535.94

THERE IS A LATE FEE OF \$25.00 A MONTH PER UNIT UP TO SIX MONTHS OR A MAXIMUM OF \$150.00. AFTER SIX MONTHS, THERE IS AN AMNESTY FEE OF \$150.00 THAT INCLUDES VERIFICATION OF THE FUNCTIONALITY OF THE SYSTEM.- MULTIPLE YEARS OF MAINTENANCE MAY BE PURCHASED AT THE CURRENT RATE, BUT ALL YEARS MUST BE PURCHASED IN ADVANCE WITH ONE PAYMENT.

Syn-Tech Systems, Inc will provide at no additional charge Certificates of Insurance naming your company as a Certificate Holder.

Syn-tech Systems, Inc. recognizes the confidentiality of each customer's software and

database information, and will not disclose this information to any third party. Syn-tech Systems, Inc. is certified by Payment Industries Standards to PA-DSS requirements and all data must be securely maintained.

Organizations under maintenance contract are provided a toll free number and have access to FUELMASTER® technicians to assist in FUELMASTER® operations and diagnostics.

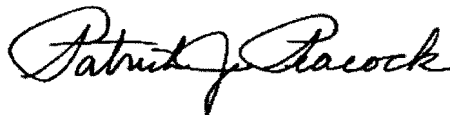
Software updates will be provided free of charge upon request. The exception to this is for those system operators with customized software. Each customized program will have to be quoted on an individual basis. Customers with Extended Maintenance will only pay for the customization. The customer can make the decision as to whether he prefers to maintain his current system or update to the new software/firmware. Changes in hardware are not covered by this agreement.

Under terms of this agreement, FUELMASTER® technicians will telephonically diagnose problems with the assistance of the customer to determine warrantable conditions, and possible problem solutions. Syn-Tech will replace all defective parts and provide telephonic assistance to the customer in installation of replacement parts to allow the unit to be repaired as expeditiously as possible. Please note that FUELMASTER® was designed in a modular manner to provide easy and rapid exchange of parts, even by non-technical personnel. Other fuel management systems are not designed this way and consequently does not offer warranties comparable to FUELMASTER®. This agreement does not cover site visits by FUELMASTER® technicians for repair.

Please note that damage resulting from acts of God, user abuse, accidents, faulty installation or operation is not covered under the warranty. This warranty specifically excludes any indirect, special, or consequential damages to include, but not limited to, loss of product, profit, or litigation fees. Additionally, associated equipment including valves, pulsers, printers, personal computers, pumps, oilers, dispensers, and other items not manufactured by Syn-Tech, are warranted only to the extent covered by the original manufacturer. Additionally, warranty is limited to approve locations (generally the United States of America) and is not transferable except by written permission of Syn-Tech Systems, Inc.

The parties deem this agreement to be executed by their duly authorized representatives on the Agreement date.

SYN-TECH SYSTEMS, INCORPORATED:



(Signature)

Patrick J. Peacock
(Name)

Contracts Administrator

George Aviles

From: Dawn Krass <dkrass@nassaucountyfl.com>
Sent: Wednesday, February 05, 2014 3:02 PM
To: George Aviles
Cc: Scott Herring; Shelley Caldwell; David Hearn; Jennifer Beaver; Jenniffer Hartley; Charlotte Young; joshua.andrews@myfuelmaster.com; Dawn Krass
Subject: RE: FERNANDINA MAINTENANCE
Attachments: Syn Tech Bailey.doc

George,

Please process the attached contract with a Contract Approval Form. I have cleared out the date and fixed a typo in the vendor's name in the first paragraph.

Please print out a copy of the Hillary Yard agreement signed by Scott in 2011 and process that with a separate Contract Approval Form. This will just be a formality so there is record of that contract.

Dawn Krass
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, FL 32097
Phone: (904) 491-7377 ext 1097
Fax: (904) 321-2658
Email: dkrass@nassaucountyfl.com

From: Joshua Andrews <Joshua.Andrews@myfuelmaster.com>
Sent: Wednesday, February 5, 2014 2:46 PM
To: Dawn Krass; George Aviles
Cc: Scott Herring; Shelley Caldwell; David Hearn; Jennifer Beaver; Jenniffer Hartley; Charlotte Young
Subject: RE: FERNANDINA MAINTENANCE

Attached is a new agreement I added a sentence to the paragraph with the affective dates to state that the renewal will be for a one year contract.



ENGINEERED BY **syntech**

JOSHUA ANDREWS | EXTENDED MAINTENANCE SPECIALIST |
Syntech Systems, Inc.
100 Four Points Way | Tallahassee, FL 32305
800.888.9136 x 1303 | (850) 878-2558 X 1303
Joshua.andrews@myfuelmaster.com
Fax: (850)877-9327

From: Dawn Krass [<mailto:dkrass@nassaucountyfl.com>]
Sent: Wednesday, February 05, 2014 2:41 PM
To: George Aviles

Cc: Scott Herring; Shelley Caldwell; David Hearn; Jennifer Beaver; Jenniffer Hartley; Charlotte Young; Joshua Andrews
Subject: RE: FERNANDINA MAINTENANCE

Sorry I just thought of something else. Since this agreement is prorated and for a roughly 6 1/2 month period from 3/1/14 to 9/17/14, we need the renewal language to state that it will be renewed for a 12 month period. Otherwise it reads like we are renewing every 6 months or so.

Dawn Krass
Contract Specialist
Nassau County Contract Management
96135 Nassau Place, Suite 6
Yulee, FL 32097
Phone: (904) 491-7377 ext 1097
Fax: (904) 321-2658
Email: dkrass@nassaucountyfl.com

From: George Aviles <gaviles@nassaucountyfl.com>
Sent: Wednesday, February 5, 2014 2:30 PM
To: Dawn Krass
Cc: Scott Herring; Shelley Caldwell; David Hearn; Jennifer Beaver; Jenniffer Hartley; Charlotte Young; Joshua.Andrews@myfuelmaster.com
Subject: FW: FERNANDINA MAINTENANCE

Good Afternoon Dawn,

The prorated contract for Bailey Yard.

George Aviles Jr., Office Manager
Nassau County Road & Bridge Dept Florida
Phone: (904) 491-7334 Ext. 2351 Fax: (904) 321-5926
Email: gaviles@nassaucountyfl.com

From: Joshua Andrews [<mailto:Joshua.Andrews@myfuelmaster.com>]
Sent: Wednesday, February 05, 2014 2:23 PM
To: George Aviles
Subject: RE: FERNANDINA MAINTENANCE

George,

Attached is an updated contract to expire at the same time as the other Roads and Bridge contract.



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JOSHUA ANDREWS | EXTENDED MAINTENANCE SPECIALIST |
Syntech Systems, Inc.
100 Four Points Way | Tallahassee, FL 32305
800.888.9136 x 1303 | (850) 878-2558 X 1303
Joshua.andrews@myfuelmaster.com
Fax: (850)877-9327

From: George Aviles [<mailto:gaviles@nassaucountyfl.com>]

Sent: Wednesday, February 05, 2014 12:32 PM

To: Joshua Andrews

Cc: Scott Herring; Shelley Caldwell; David Hearn; Jennifer Beaver; Jenniffer Hartley; Charlotte Young; Dawn Krass

Subject: RE: FERNANDINA MAINTENANCE

Good Afternoon Joshua,

We like an agreement for Bailey Yard to be prorated starting March 1, 2014, to have both sites expire at the same time. Can you send me that agreement ASAP?

Also, I need SN # for both Bailey Yard and Hilliard Yard.

Thank you,

George Aviles Jr., Office Manager

Nassau County Road & Bridge Dept Florida

Phone: (904) 491-7334 Ext. 2351 Fax: (904) 321-5926

Email: gaviles@nassaucountyfl.com

From: Joshua Andrews [<mailto:Joshua.Andrews@myfuelmaster.com>]

Sent: Friday, January 24, 2014 2:52 PM

To: George Aviles

Subject: FW: FERNANDINA MAINTENANCE



ENGINEERED BY **syntech**

JOSHUA ANDREWS | EXTENDED MAINTENANCE SPECIALIST |

Syntech Systems, Inc.

100 Four Points Way | Tallahassee, FL 32305

800.888.9136 x 1303 | (850) 878-2558 X 1303

Joshua.andrews@myfuelmaster.com

Fax: (850)877-9327

From: Joshua Andrews

Sent: Tuesday, November 05, 2013 9:07 AM

To: 'gaviles@nassaucountyfl.com'

Subject: FERNANDINA MAINTENANCE

George,

Attached is the agreement to add the Fernandina site to maintenance. The price quoted is for one year. If you would like to have both sites expire at the same time we can do a prorated charge of \$765.63 for the remainder of this year through September of 2014. If there is anything else I can do please let me know and I am sorry for the confusion.



ENGINEERED BY **syntech**

JOSHUA ANDREWS | EXTENDED MAINTENANCE SPECIALIST |